

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Eric Giddens, Jeff Hassman, Susie Hines, Jeff Orvis and Sasha Wohlpart. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Daniel Conrad, Director of Secondary Education, and Pam Zeigler, Director of Elementary Education and Dr. Adrian Talbot, Director of Human Resources. Also present: Mike Brocka, Aaron Oltmann, Larry Wyckoff, and Margaret Prophet.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

Item No. 1 – Pubic Hearing: Cedar Falls High School Portable Project

President Coil reported that she had in her possession an affidavit of publication showing the notice of time and place of the public hearing for the Cedar falls High School portable project. This notice was published in the Waterloo/Cedar Falls Courier on January 25, 2018. The Board will now hold a public hearing on this project. President Coil asked for public comments. The following public comments were offered:

Larry Wyckoff of 4241 East Park Rd., Cedar Falls Iowa addressed the Board and reviewed the District had purchased the sight for a potential new high school. Mr. Wyckoff wanted to know why the portable needed to be moved, what was going to be taught in this portable, and why it was not known to the public.

No written comments were received. President Coil then declared the public hearing closed.

Item No. 2 – Approval of the Following Consent Agenda Items:

Director Hines moved and Director Giddens seconded the motion that the Board approves the following consent agenda:

1. The agenda of the February 12, 2018 Board of Education
2. Approval of the January 22, 2018 Board of Education meeting minutes.
3. Approval of the bills as presented for payment as reviewed by the designated Board member, Jenny Leeper
4. Approval of Human Resource Report
5. Open Enrollment
6. Early Graduation Request

**Human Resource Report  
February 12, 2018**

**Resignations\*\* - Recommended for Approval**

**\*\*\*All resignations will be effective End of School Year (EOSY) 2017-2018 unless otherwise noted.**

**Teacher:**

Elizabeth McCulloch	Hansen	First Grade	EOSY 2017-18
Robert Schmidt	Senior High	Social Studies	EOSY 2017-18
Jennifer Schroeder-Van Cleve	Hansen	Reading	EOSY 2017-18

*'EOSY':* End of School Year is the final day of teacher service, as determined by the official school calendar. In the event the school year is extended due to weather make up days, or other unanticipated causes, the Superintendent may, at his sole discretion, approve an employee request to terminate employment prior to the end of the school year.

**Open Enrollment Report  
February 12, 2018**

Jeremy Jacques	11th Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2017-2018
Lacey Kay Pagel	5th Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2017-2018 – C

Mitchell Eugene Pagel  
Current resident district:  
District requested:  
Effective date:

9th Grade  
Waterloo  
Cedar Falls  
2017-2018 – C

Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Orvis, and Wohlpart. Those voting “no” none.  
Motion carried.

#### Item No. 3 – Public Comment

Margaret Prophet thanked the Board of Education for developing a resolution addressing possible Legislative funding changes for public school districts.

Jennifer Christiason thanked the Board of Education for the resolution that passed concerning the Legislation on funding for school vouchers.

#### Item No. 4 – Communications

High School Student Senate Representative Arlo Hettle reported the winter dance was very successful and now the Senate is working on the Dance Marathon that will be held February 24, 2018 and will include the opportunity for elementary students to participate.

Janelle Darst reported on the District activities including:

- Boys swim team at State
- Wrestling team qualified 6 for Sate
- Holmes and Peet Robotics team advancing to State
- Advocating in Des Moines
- National School Counseling Week
- Cedar Valley Leadership
- 100<sup>th</sup> Day of School
- Jazz One Honor
- Gold Star Teacher Award nominations in by February 20, 2018
- Tiger Booster Club support Thank You
- Cold Stone Valentine’s Day fundraiser for Robotics
- Insight Week: Future of Education

Dr. Pattee addressed Mr. Wyckoff’s questions on the portable that is being moved to the high school to alleviate over-crowding. Dr. Pattee stated we know there is a need through current class sizes and through registration we will have a final determination this spring as to what class will be occupied in the portable.

#### Item No. 5 – Approval of Plans, Specifications and Set Public Hearing for Elementary Furniture

Mr. Nefzger introduced Dan Channer and Andrea Kucera from Struxture Architecture. Mr. Channer and Ms. Kucera reviewed the furniture bid for Orchard Hill, North Cedar and Aldrich Elementary projects. Furniture will be flexible in nature and will consist of many different furniture items including classroom, cafeteria, collaborative area, office and other furniture through the three elementary schools. Various samples of furniture were displayed giving the Board an indication of the different types of furniture being purchased for these projects. The furniture specifications are written in such a way vendors can bid alternates to the original bid specifications. Alternates will be reviewed before final bids are accepted and recommendation is made to purchase. Total budget for all furniture projects will be \$1,179,000. This project is funded through a combination of budget allocations, Physical Plan and Equipment Levy and individual building funds. After discussion, Director Giddens moved and Director Orvis seconded the motion that the Cedar Falls Community School District Board of Education approve the plans, specifications and form of contract and set February 26, 2018 at 5:30 p.m. as the date and time to hold a public hearing for the 2018 Elementary furniture project. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Item No. 6 – Approval of Plans, Specifications and Set Public Hearing for Hansen Elementary Water Main Project

Mr. Nefzger introduced Mike Brocka and Aaron Oltmann from Modus Engineering. Mr. Brocka and Mr. Oltmann reviewed the plans and specifications for replacing the water main at Hansen Elementary. The water main is the original main that was installed in 1968 and has leaked multiple times with the forcing of closing school during the 2016-2017 school year. The project would consist of replacing the existing water main from 4<sup>th</sup> Street south until it connects to the new building. The estimated project costs would be \$130,000 and \$150,000. Director Hassman moved and Director Wohlpart seconded that the Cedar Falls Community School District Board of Education approve the plans, specifications and form of contract and set February 26, 2018 at 5:30 p.m. as the date and time to hold a public hearing for the 2018 Hansen Elementary water main project.

Item No. 7 – Approval of 2016-2017 School Year Audit

Mr. Nefzger introduced Monica Haag from Carney Alexander & Marold Inc. Ms. Haag and Mr. Nefzger reviewed the summary of the independent Auditor's results reporting that this audit was an unqualified opinion and the audit did not disclose any deficiencies in internal controls or non-compliance that are material to the financial statements.

Mr. Nefzger highlighted notes of financial statements including:

1. Revenue expenditures for all funds for fiscal year 2017
2. Three year historical explanation of revenue expenditures
3. Condensed statement of net position
4. Historical net position for the previous three school years
5. Condensed balance sheet of governmental funds
6. Condensed statement of net position for proprietary funds
7. Capital assets
8. Revenue and debt obligations including:
  - a. Compensated absences
  - b. OPEB liability
  - c. Net pension liability
  - d. School infrastructure Sales, Service and Use tax debt
9. Debt coverage for District's revenue bonds
10. Component unit: Cedar Falls Community School's Foundation

Ms. Haag reviewed the summary of findings of her report. Mr. Nefzger thanked Ms. Haag Carney, Alexander and Marold, Inc. and the business office for on all their hard work and assistance in completing the audit. Ms. Haag expressed her gratitude and thanks to the business office for their courtesies that they offered during the audit. Director Hines moved and Director Hassman seconded the motion to approve the 2016-2017 school year audit report as presented. Directors voting in favor of the motion Coil, Giddens, Hassman, Hines, Orvis, and Wohlpart. Those voting "no" none. Motion carried.

Item No. 8 – Report on District Financial Health

Mr. Nefzger presented the end of the 2016-2017 school year District financial health report, including information on:

- Revenue and expenditures
- Fund balances
- Current and projected unspent authority
- Enrollment
- Assessed valuation
- Other financial indicators

Mr. Nefzger noted that the District's unspent budget authority has decreased by \$97,342 over the last three school years.

Item No. 9 – Set Public Hearing for 2018-2019 School Year Calendar

Dr. Pattee reviewed the proposed calendar for the 2018-2019 school year. The first day of school will be August 23, 2018 and the last day of school is projected to be May 29, 2019. There is no snow make-up days incorporated into the calendar. Spring break is scheduled for the week of March 18, 2018, same time as spring break at University of Northern Iowa. After discussion, Director Orvis moved and Director Hassman seconded the motion to approve February 26, 2018 at 5:30 p.m. as the date and time to hold a public hearing for the 2018-2019 school year calendar. Directors voting in favor of the motion Coil, Giddens, Hassman, Hines, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Item No. 10 – Superintendent’s Report

Dr. Pattee reported on the following:

1. Update on Aldrich Elementary School
2. Board meeting February 26, 2018 will include:
  1. Informational report on Science
  2. Closed session under Iowa Code 21.5(1)(i)
3. Special Board of Education meeting on March 7, 2018 tentatively set for 4:00 p.m. will include the elementary furniture bid.
4. Board of Education meeting on March 26, 2018 will include the preliminary budget for 2018-2019 school year.

Item No. 11 – Questions, Comments, and Concerns from Board Members

Director Orvis thanked Dr. Pattee for his partnership in writing and ad letter to the Waterloo/Cedar Falls Courier concerning school public funding.

Director Giddens discussed upcoming Legislation on school vouchers.

Item No. 12 – Adjournment

Director Hines moved and Director Giddens seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

The meeting adjourned at 7:33 p.m.

At the conclusion of the meeting the Board held a negotiations strategy session.

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Secretary

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President