

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Eric Giddens, Jeff Hassman, Susie Hines, Jenny Leeper, Jeff Orvis and Sasha Wohlpart. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Daniel Conrad, Director of Secondary Education, Pam Zeigler, Director of Elementary Education, and Dr. Adrian Talbot, Director of Human Resources. Also present Dan Macdonald, Steven Feist, Aaron Oltmann, Casey Adams, Scott Ackles, and Robert Wray.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Leeper moved and Director Hassman seconded the motion that the Board approves the following items:

1. The agenda of the March 26, 2018 Board of Education agenda
2. Approval of February 26, 2018 work session and regular Board of Education minutes
3. Approval of March 7, 2018 special Board of Education minutes
4. Approval of the bills as presented for payment as reviewed by the designated Board member, President Coil
5. Approval of the open enrollment requests
6. Approval of human resource report
7. Approval of Agreements:
 - a. UNI Cooperative Agreement for Pre-Service Clinical Placement
 - b. Hawkeye Community College Joint Education Service Agreement
 - c. Iowa State University Cooperative Agreement
 - d. Wartburg Field Experience and Student Teaching Agreement
 - e. Cooperative Sharing Agreement with Dike – New Hartford for Men’s Soccer

Open Enrollment Report

March 26, 2018

Noah Johnson	10 th Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2017-2018 – C
Deonna Chambers	10 th Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2017-2018 – C
Mekki Sailor	7 th Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2017-2018 – C
Mikel Sailor	10 th Grade
Current resident district:	Cedar Falls
District requested:	Waterloo
Effective date:	2017-2018 – C
Ethan Milo Roethler	9 th Grade
Current resident district:	Cedar Falls
District requested:	Janesville
Effective date:	2017-2018 – C
Max O Hild	2 nd Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2017-2018 – C
Xavier J Leedom	8 th Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2017-2018 – C

Kasey Jo Oler Current resident district: District requested: Effective date:	Kindergarten Waterloo Cedar Falls 2017-2018 – C
Gabriel Ravn Current resident district: District requested: Effective date:	4 th Grade Waterloo Cedar Falls 2017-2018 – C
Kegan Floyd Weber Current resident district: District requested: Effective date:	4 th Grade North Tama County Cedar Falls 2017-2018 – C
DeVinity Danette White Current resident district: District requested: Effective date:	7 th Grade North Tama County Cedar Falls 2017-2018 – C
Graham B Whiteside Current resident district: District requested: Effective date:	2 nd Grade Waterloo Cedar Falls 2017-2018 – C
Grayson Kraig Whiteside Current resident district: District requested: Effective date:	Kindergarten Waterloo Cedar Falls 2017-2018 – C
*Taylor Lynne Kvale Current resident district: District requested: Effective date:	8 th Grade Cedar Falls Dike-New Hartford 2017-2018

* This will be denied

**Open Enrollment Out
2018-2019 School Year**

Brayden Paul Huddle Current Resident District: District Requested: Effective Date:	5-year old Preschool Cedar Falls Aplington-Parkersburg – will attend 5-yr PS 2018-2019
Ellary Grace Knock Current Resident District: District Requested: Effective Date:	8 th Grade Cedar Falls – currently attend Holmes Jr High Dike-New Hartford 2018-2019
Taylor Lynne Kvale Current Resident District: District Requested: Effective Date:	9 th Grade Cedar Falls – currently attends Peet Jr High Dike-New Hartford 2018-2019
Laura Lee Starbeck Current Resident District: District Requested: Effective Date:	11 th Grade Cedar Falls – currently attends CFHS Dike-New Hartford 2018-2019
Anna Nannette Syharath Current Resident District: District Requested: Effective Date:	9 th Grade Cedar Falls – currently attends Peet Jr High Dike-New Hartford 2018-2019

Isabel I Jensen Current Resident District: District Requested: Effective Date:	10 th Grade Cedar Falls – currently attends Holmes Junior High Hudson 2018-2019
Leighton Marie Anderson Current Resident District: District Requested: Effective Date:	1 st Grade Cedar Falls – currently attends Cedar Heights Janesville 2018-2019
Braden James Friedrich Current Resident District: District Requested: Effective Date:	6 th Grade Cedar Falls – currently attends Southdale Janesville 2018-2019
Lily Ann Friedrich Current Resident District: District Requested: Effective Date:	4 th Grade Cedar Falls – currently attends Southdale Janesville 2018-2019
Julia Erin Bowman Current Resident District: District Requested: Effective Date:	12 th Grade Cedar Falls – currently attends High School Waverly-Shell Rock 2018-2019
Za'Mareah Rose Anderson Current Resident District: District Requested: Effective Date:	2 nd Grade Cedar Falls – currently attends Cedar Heights CAM – Iowa Connections Academy 2018-2019
Leo Fisher Clancy Brown Current Resident District: District Requested: Effective Date:	5 th Grade Cedar Falls – currently attends North Cedar CAM – Iowa Connections Academy 2018-2019
Lucas Michael Clancy Brown Current Resident District: District Requested: Effective Date:	9 th Grade Cedar Falls – currently attends Holmes JH CAM – Iowa Connections Academy 2018-2019
Mustafa Tekin Damirgi Current Resident District: District Requested: Effective Date:	12 th Grade Cedar Falls – currently is homeschooled CAM – Iowa Connections Academy 2018-2019
Zachary Nacia Gerken Current Resident District: District Requested: Effective Date:	12 th Grade Cedar Falls – currently attends High School CAM – Iowa Connections Academy 2018-2019
Grace Elizabeth Koehn Current Resident District: District Requested: Effective Date:	11 th Grade Cedar Falls – currently attends High School CAM – Iowa Connections Academy 2018-2019
Rowan Melian O'Brien-Carlstein Current Resident District: District Requested: Effective Date:	11 th Grade Cedar Falls – currently attends Don Bosco CAM – Iowa Connections Academy 2018-2019

Sawyer DeWall	Kindergarten
Current Resident District:	Cedar Falls
District Requested:	Dike-New Hartford
Effective Date:	2018-2019

2018-2019 Open Enrollment In

Easton Earl Palmersheim	Kindergarten
Current Resident District:	Dike-New Hartford
District Requested:	Cedar Falls
Effective Date:	2018-2019

Loramae Rose Kurtz	Kindergarten
Current Resident District:	Hudson
District Requested:	Cedar Falls
Effective Date:	2018-2019

Sophie Marie Thompson	Kindergarten
Current Resident District:	Hudson
District Requested:	Cedar Falls
Effective Date:	2018-2019

Kaelynn Hope Johnson	Kindergarten
Current Resident District:	Janesville
District Requested:	Cedar Falls
Effective Date:	2018-2019

Dakota James Moeller	10 th Grade
Current Resident District:	Janesville
District Requested:	Cedar Falls
Effective Date:	2018-2019

Jennafer Marie Pietan	Kindergarten
Current Resident District:	Janesville
District Requested:	Cedar Falls
Effective Date:	2018-2019

William Keith Zuck	Kindergarten
Current Resident District:	Waverly-Shell Rock
District Requested:	Cedar Falls
Effective Date:	2018-2019

Omari Leann Patrick	Kindergarten
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2018-2019

Gracie Ravn	Kindergarten
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2018-2019

Kameryn Jeannett Smith	Kindergarten
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2018-2019

Kobe Daniel Tucker	Kindergarten
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2018-2019

Riley Thompson	Kindergarten
Current Resident District:	Aplington-Parkersburg
District Requested:	Cedar Falls
Effective Date:	2018-2019
Sloan Elizabeth Danielsen	Kindergarten
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2018-2019
Jaylin Powell	Kindergarten
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2018-2019
Jayla Powell	Kindergarten
Current Resident District:	Waterloo
District Requested:	Cedar Falls
Effective Date:	2018-2019
Gavin Zane Krum	Kindergarten
Current Resident District:	Hudson
District Requested:	Cedar Falls
Effective Date:	2018-2019

Human Resource Report **2018-19 School Year**

Resignations* - Recommended for Approval**

***All resignations will be effective End of School Year (EOSY) 2017-18 unless otherwise noted.

Teacher:

Haley Iehl	Cedar Heights	Fourth Grade	EOSY 2017-18
Alison McNeal	Cedar Heights	Special Education	EOSY 2017-18

Administrator:

Gary Koenen	High School	Associate Principal/Activities Director	06/30/2017
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***Pursuant to Iowa Code 279.19A (8) any and all coaching contracts in effect with this teacher shall automatically terminate at the end of the current school year.

'EOSY': End of School Year is the final day of teacher service, as determined by the official school calendar. In the event the school year is extended due to weather make up days, or other unanticipated causes the Superintendent may, at his sole discretion, approve an employee request to terminate employment prior to the end of the school year.

Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis and Wohlpart. Those voting "no" none.
Motion carried.

Item No. 2 – Public Comment

Dan Macdonald, Teamsters Union Representative commented on the possible changes in bargaining between the school district and the Teamsters bargaining group. The Teamsters bargaining group believe the removal of permissive items in the bargaining contract would have a negative effect on employees in the bargaining group.

Steve Feist, Maintenance employee for the District stated he has concerns on the removal of the permissive language within the Teamsters bargaining contract and feels it would have an adverse effect.

Item No. 3 – Communications

High School Student Senate representative Arlo Hettle reported on the following:

- Annual blood drive
- Staff appreciation breakfast
- Earth Day – School grounds clean-up day
- Capture the flag tournament
- Senior Leadership have been working on plans for commencement
- Junior Leadership have been working on plans for prom
- Iowa Assessments

Janelle Darst reported on the District newsletter:

- Boys State basketball championship
- Gary Koenen named Athletic Director of the year and upcoming retirement.
- Read Across America Day
- Holmes students visit State Capitol
- National Math competition
- Robotic regionals
- Visit by Blue Valley CAPS
- All City orchestra April 2, 2018
- All City vocal April 9, 2018
- All City band April 16, 2018

Item No. 4 – Secretary’s Monthly Financial Report

Mr. Nefzger reviewed with the Board the February 2018 fund balances for general, schoolhouse, student activity, and food service. President Coil stated that the report would be filed subject to audit.

Item No. 5 – Approval of 2018-2019 School Year Calendar

Dr. Pattee reviewed the proposed 2018-2019 school year calendar. The first day of school is scheduled for August 23, 2018 and the last day of school is tentatively scheduled for May 29, 2019. There are no snow or make-up days. Spring break will follow the spring break calendar as established by the University of Northern Iowa, which is the week of March 18, 2019. Director Giddens moved and Director Hassman seconded the motion to approve the 2018-2019 school year calendar as presented: Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.



Cedar Falls Community Schools 2018-2019 Calendar



July 2018

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November

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18	19	20	21	22	23	24
25	26	27	28	29	30	

December

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 23 First Day of School
 September 3 Labor Day - No School
 September 14 Professional Development

October 26 Fall Mid-Term

November 16 End of First Trimester
 November 21 Professional Development
 November 22-23 Thanksgiving: No School

Dec 24 - Jan 1 Winter Break: No School

January 2 PK-12 Students Return to School
 January 10 End of Semester
 January 11 7-12: No School - Teacher Workday
 January 14 MLK Jr. Day: No School

February 22 Professional Development
 February 26 End of Second Trimester

March 13 Spring Mid-Term
 March 18-22 Spring Break

May 15 PK-6 Noon Dismiss/Performance Writing
 May 26 Graduation
 May 27 Memorial Day: No School
 May 29 End of Second Semester
 May 29 End of Third Trimester
 May 30 Teacher Work Day

- Vacation
- Holidays
- Professional Development
- Workshop/Workday

Days missed due to inclement weather will be made up on subsequent week days at the end of the school year.

January 2019

S	M	T	W	T	F	S
		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February

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24	25	26	27	28		

March

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						2
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
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Item No. 6 – Approval of Hansen Elementary Main Project Bid

Mr. Nezfger introduced Aaron Oltmann from Modus Engineering. Mr. Oltmann and Mr. Nezfger reviewed the bids received for the Hansen Elementary water main project. A total of five bids were received and it is the recommendation of the design team and administration to accept the low quote from Dave Schmitt Construction of Cedar Rapids, Iowa for a total cost of \$75,631. The project is scheduled to start in June 2018 and be completed in time for classes to resume in August 2018. The project will be funded through the Physical Plant and Equipment Levy. After discussion, Director Wohlpart moved and Director Giddens seconded the motion to accept the bid of \$75,631.00 from Dave Schmitt Construction, Cedar Rapids, Iowa for improvements to the Hansen Elementary school water main. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

Item No. 7 – Approval of Custodial Supply Proprietary Bids

Mr. Nezfger reviewed the custodial supply proprietary bid for the 2018-2019 school year from Martin Brothers Distribution. Proprietary bids are for products that can only be purchased from that proprietor due to proprietary nature of the items. Mr. Nezfger noted the bid is larger than last year due to the opening of Aldrich Elementary. After discussion, Director Hines moved and Director Orvis seconded the motion to approve the following custodial proprietary supply bids from Martin Brothers Distributing in the amount of \$163,936.49 as presented: Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

Item No.	Description	Unit Size	Quantity	Unit Price	Total Price
1	Bona Crossliner #032505 One Size <i>(No charge with purchase of Bona-SuperSport gym finish)</i>	Each	40	\$0.00	\$0.00
2	Bona Prep 5 gallon pails	Pails	15	\$147.41	\$2,211.15
3	Bona Supersport Gym Finish 5 gallon pails	Pail	40	\$378.57	\$15,142.80
4	Hand Soap – Foaming [2] 1200 ml /case Pro Von - #024830 Only	Case	1150	\$38.02	\$43,723.00
5	IDP Wax Finish One Step 5 gallon pail	Pail	50	\$93.60	\$4,680.00
6	Multi-Clean Defoamer [4] 1 gal/case	Case	30	\$43.68	\$1,310.40
7	Multi-Clean Carpet Extraction 4/1 gal/case	Case	50	\$47.87	\$2,393.50
8	Multi-Clean Carpet Spotter 12/1 qt/case	Case	12	\$45.72	\$548.64
9	Paper Towels Rolls - Georgia Pacific EnMotion #89460-22 Only 10"x800'/Roll - Touchless - 6 Rolls/Case [Order to be received in 4 shipments - dates to be determined]	Case	1400	\$52.55	\$73,570.00
10	R-T-U Quaternary FCS Sanitizer - #013528 EPA Registered, food contact surface, no rinse sanitizer 6/1 qt w/2 trigger sprayers	Case	60	\$27.95	\$1,677.00
11	Toilet Tissue - 9" Jumbo Roll - 1000' roll - 2 ply Must be compatible w/Ft. James Jumbo Roll Dispenser #860321 8/1000' rolls/case Only [Order to be received in 4 shipments - dates to be determined]	Case	800	\$23.35	\$18,680.00

TOTAL \$163,936.49

Recommend acceptance of bid pricing by Martin Brothers for proprietary items needed by custodial department.

Item No. 8– Approval of the 2018-2019 Proposed Budget for Publication and Set Public Hearing Date

Mr. Nefzger presented the 2018-2019 proposed budget to the Board of Education including information on operating fund revenues from local, state, federal sources and required expenditures for these funds. The proposed tax rate for the 2018-2019 school year would be \$13.94694 per thousand dollars of assessed valuation, down from \$14.27271 for the current 2017-2018 school year. After discussion, Director Hassman moved and Director Hines seconded the motion that the Cedar Falls Board of Education direct the secretary to publish the budget estimate and notice of public hearing, as required by law, in the Waterloo/Cedar Falls Courier, and that the public hearing for the 2018-2019 proposed budget be held at 5:30 p.m. on Monday, April 9, 2018 at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls Iowa 50613. Directors voting in favor of the: Coil, Giddens, Hassman, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

	2018-19 Estimated Expenditures	Estimated Amount Necessary to be Raised by Taxation
General Operating Fund	\$60,854,394	\$21,271,485
Student Activity Fund	\$1,210,000	\$0
Management Fund	\$639,791	\$600,000
Fiduciary Fund	\$21,441	\$0
Capital Projects	\$4,196,578	\$0
Capital Projects (SAVE)	\$9,616,889	\$0
Physical & Plant Equipment Levy	\$3,651,652	\$3,483,767
Debt Service Fund	\$4,825,525	\$2,423,200
Nutrition Fund	\$2,815,904	\$0
Total	\$87,832,174	\$27,778,452

Item No. 9– Approval of the 2018-2019 School Year Budget Adjustment Resolution

Mr. Nefzger reviewed the school budget amendment resolution. Because the District is into a 1% guarantee, a resolution needs to be approved by the Board in order to fully fund a 1% increase of supplemental State aid for the 2018-2019 school year. After a discussion, Director Leeper moved and Director Orvis seconded the motion that, if necessary, the Board of Education of the Cedar Falls Community School District, will levy property tax for the fiscal year 2018-2019 for the regular program budget adjustment as allowed under section 257.14 Code of Iowa. Directors voting in favor of the: Coil, Giddens, Hassman, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

Item No. 10– Approval of the 2017-2018 School Year Budget Amendment and Set Public Hearing

Mr. Nefzger reviewed the proposed expenditure amendment to the 2017-2018 school year for instructional programs from \$42,751,853 to \$43,577,509. This increase is for expenditures due to technology equipment and additional staff. The amendment to the 2017-2018 school year budget will not raise property taxes, but will give the District the legal authority to spend the additional dollars necessary for the additional expenses. After discussion, Director Orvis moved and Director Hines seconded the motion that the Cedar Falls Board of Education set 5:30 p.m. Monday, April 9, 2018 at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls Iowa 50613 as the time, date, and place to hold a public hearing to amend the current 2017-2018 school year estimated budget expenditures. Directors voting in favor of the motion Coil, Giddens, Hassman, Hines, Leeper, Orvis and Wohlpart. Those voting “no” none. Motion carried.

Item No. 11 – Superintendent Report

Dr. Pattee reported the April 9, 2018 Board meeting will include:

- Budget hearing
- Approval of the 2018-19 school year budget
- Informational report on SAM (School Administration Manager)
- Update on the 5 year technology plan up

Item No. 12 – Questions, Comments, and Concerns

Director Giddens stated the educational savings account Legislation is now a possibility again as it has gone through the House Committee on Ways and Means and is attached to financial Legislation.

Item No. 13 – Closed Session of the Board of Education - Iowa Code Section 21.5(1)(i).

Director Hines moved and Director Hassman seconded the motion that the Cedar Falls Board of Education enter into closed session to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed under 2017 Iowa Code 21.5(1)(j). Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Board room was cleared at 7:00 p.m.

Board entered closed session at 7:00 p.m.

Board returned to open session at 7:27 p.m.

Item No. 14 – Adjournment

Director Hassman moved and Director Orvis seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried. The meeting was adjourned at 7:28 p.m.

Secretary

President