

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Jeff Hassman, Susie Hines, James Kenyon, Susan Lantz, Jenny Leeper, and Doug Shaw. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Daniel Conrad, Director of Secondary Education, Pam Zeigler, Director of Elementary Education, and Dr. Adrian Talbot, Director of Human Resources. Also present: Jill White, Kim Cross, Jim Young, Scott Fizloff, Sarah Eastman, Crystal Philp and Andrew Wind.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Lantz moved and Director Kenyon seconded the motion the Board approves the following items:

1. The agenda of the November 14, 2016 Board of Education as presented.
2. Approval of the October 24, 2016 Board of Education meeting minutes as presented.
3. Open Enrollment Report
4. Approval of the bills as presented for payment as reviewed by the designated Board member, Doug Shaw
5. IASB GASB 45 Services Agreement

Open Enrollment Report
November 14, 2016

Katherine Marr	9 th Grade
Current resident district:	Cedar Falls
District requested:	Dike-New Hartford
Effective date:	2016-2017
Chayton Bridgeman	7 th Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2016-2017 – C
Delilah Bridgeman	5 th Grade
Current resident district:	Hudson
District requested:	Cedar Falls
Effective date:	2016-2017 – C
Olivia Hansen	9 th Grade
Current resident district:	Dike-New Hartford
District requested:	Cedar Falls
Effective date:	2016-2017 – C
Rylee Hansen	4 th Grade
Current resident district:	Dike-New Hartford
District requested:	Cedar Falls
Effective date:	2016-2017 – C
Sydney Hansen	7 th Grade
Current resident district:	Dike-New Hartford
District requested:	Cedar Falls
Effective date:	2016-2017 – C
Joanna E Hoard	2 nd Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2016-2017 – C

Carter S Smith	3 rd Grade
Current resident district:	Waterloo
District requested:	Cedar Falls
Effective date:	2016-2017 – C

Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw. Those voting “no” none.
Motion carried.

Item No. 2 – Public Comment

Dr. Pattee reminded the public that school board meetings are open meetings. An open meeting means the meeting is open to the public to observe and listen to the proceedings of the meeting. At the public comment section of the agenda time is granted for citizens to make brief statements to the Board. To make a public comment, the District needs to be notified by 4:00 p.m. the day of the Board meeting, comments will be less than 3 minutes and comments should be germane to school district business.

Crystal Philp of 3904 Heritage Road, Cedar Falls Iowa addressed the Board and commented on some concerns she had with the special education program. Ms. Philp stated it took 71 days to receive her individualized education program (IEP) from the team meeting. When she contacted the school about the delay in receiving the document, the building principal respond immediately. Ms. Philp also commented that goals set within the IEP were not discussed and she requested the IEP needed to be followed.

Item No. 3 – Communications

High School Student Senate representative Julie Jorgensen reported on the following:

- Food Drive activities were complete and 30,270 pounds of food was raised
- Student Senate is working on upcoming holiday volunteer projects
- Volleyball team success at the State tournament
- Annual fall play “It’s a Wonderful Life” held November 11 and 12, 2016

Item No. 4 – Adoption of the American Education Week Proclamation

Jim Young presented the following proclamation for the 93rd anniversary of American Education Week, which will be observed November 14-18, 2016.

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation’s precious values of freedom, civility and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, all education employees, be they teachers, guidance counselors, teacher librarians, paraprofessionals, school secretaries, custodians, nurses, maintenance and grounds personnel, technology specialists, bus drivers, food service, building principals, business services, human resources, district administrators, school boards, or substitute teachers, work tirelessly to serve our children and communities with care and professionalism; and work together to provide a safe and healthy learning environment for students”

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

NOW, THEREFORE, we as Representatives of the Cedar Falls Educational Support Professionals and the Cedar Falls Education Association do hereby proclaim November 14–18, 2016 as the 93rd annual observance of American Education Week.

Signed this 14th day of November 2016.

Item No. 5 – Approval of Application to SBRC for Modified Allowable Growth

Mr. Nefzger reviewed the application to the School Budget Review Committee for additional allowable growth for increased enrollment, open enrollment out, and Limited English Proficiency (LEP) instruction for students in the program beyond five years. The District is requesting \$624,830 in additional allowable growth for increased enrollment due to the district's enrollment increasing 94.7 students. The District is also requesting allowable growth in the amount of \$10,160 for LEP instruction beyond five years for a total request of \$634,990. If the application is approved by the SBRC, the District will receive \$634,990 in additional spending authority for the 2016-2017 school year. Director Lantz moved and Director Hines seconded the motion to approve the application to the School Budget Review Committee in the amount of \$634,990 for modified allowable growth due to increasing student enrollment, increasing open enrollment out students and or limited English proficient instruction for students in the program beyond five years. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw. Those voting "no" none. Motion carried.

Item No. 6 – Approval of Application to SBRC for Special Education Administrative Cost Request

Mr. Nefzger reviewed the School Budget Review Committee (SBRC) special education administrative cost request. This request is for administrative costs associated with the River Hills Consortium program for the 2017-2018 school year. The total cost of the consortium program administrative salary expense is divided equally amongst member school districts based on the number of students enrolled as of October 31, 2016. Cedar Falls Community Schools has 16 students enrolled in the program as of October 31, 2016. The total District request is for \$23,916.62. This request, if approved by the SBRC, would allow the District to include \$23,916.62 in special education expense for the operation of the River Hill consortium program. Director Hassman moved and Director Kenyon seconded the motion to approve the request to the School Budget Review Committee as presented. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw. Those voting "no" none. Motion carried.

Item No. 7 – Naming of New Elementary

Dr. Pattee reviewed the process in electing the name for the new elementary school building. A survey was sent out to everyone in the community asking for input. Over 100 submissions were sent in and over 50 names were submitted. On October 14, 2016 a committee consisting of one parent from each of the six elementary school, parent association, one administrator and one community member met. After deliberation by the committee the following top four names were selected:

<u>Name</u>	<u>Reason</u>
1. West View Elementary	Facing West and in Western Cedar Falls
2. Bess Streeter Aldrich Elementary	Successful author born in Cedar Falls in 1800's
3. Arbor Elementary	Address is on Arbor Street
4. William Sturgis Elementary	Original settler of what became Cedar Falls

President Coil commented that a parent that worked on the process said the process went very well. Board members thanked the committee for all their work associated with this process. After discussion, it was determined that the Board wishes to table this item until the November 28, 2016 board meeting in order to have more time for the Board to reflect and share their thoughts with citizens of the community.

Item No. 8 – Approval Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of Same

Mr. Nefzger reviewed the resolution authorizing Bankers Trust Company of Des Moines Iowa to serve as Paying Agent, Bond registrar, and Transfer Agent in connection with the issuance of \$15,580,000 School Infrastructure Sales, Services and Use tax Revenue Refunding Bonds, Series 2016.

After discussion, a roll call was administered with all board members present.

Director Kenyon moved and Director Leeper seconded the motion to approve the resolution appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of Same.

AYES: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw

NAYS: None

The President declared the Resolution adopted.

Item No. 9 – Approval of Tax Exemption Certificate

Mr. Nefzger reviewed the tax exempt certificate in association with the sale of \$15,580,000 of School infrastructure Sales, Services and Use Tax Revenue Refunding Bonds, Series 2016. Tax Exemption Certificate certifies bonds are issues as specified by IRS section 1-148-2(b)(2) (arbitrage yield restriction rules), required District to file Form 8038-G (Information Return for Tax-Exempt Governmental Obligations), details proceed receipts and expenditures, details bonds are considered government bonds, bond yield details, (including spend down timeline and interest earned on unexpended proceeds), rebate provisions, recordkeeping (including rebate calculations), investment restrictions and other amendments.

After discussion, a roll call was administered with all board members present.

Director Hines moved and Director Hassman seconded the motion to approve the form of Tax Exemption Certificate and be placed on file and approved.

AYES: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw

NAYS: None

The President declared the Resolution adopted.

Item No. 10 – Approval of Resolution Authorizing the Terms of Issuance and Providing for and Securing the Payment of School Infrastructure Sales, Service and Use Tax Revenue Refunding Bonds

Mr. Nefzger reviewed the Resolution stating the terms of issuance, providing for and securing the payment of the \$15,580,000 School Infrastructure Sales, Services, and Use Tax Revenue Refunding Bonds, Series 2016. Resolution document includes the legal means by which the District can issue the bonds (Iowa Code 423E & 423F), the purpose of the bonds, payment source & establishment of the sinking fund for the bonds, bond yield details (including interest rate and maturity date), registration, transfer & ownership of bonds, execution and delivery of bonds, the form of bonds, assignment and disposition of bond proceeds (arbitrage) and other items.

After discussion, a roll call was administered with all board members present.

Director Shaw moved and Director Kenyon seconded the motion to approve the resolution stating the terms of issuance, providing for and securing the payment of the \$15,580,000 School Infrastructure Sales, Service, and Use Tax Revenue Refunding Bonds, Series 2016 of the Cedar Falls Community School District, State of Iowa, Under the Provision of Chapters 423E and 423F of the Code of Iowa, and Providing for a method of payment of said Bonds.

AYES: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw

NAYS: None

The President declared the Resolution adopted.

Item No. 11 – Set Public Hearing Date for Peet Junior High School Permanent Easement

Mr. Nefzger reviewed the request from the City of Cedar Falls for the District to grant the City a permanent easement for the dry run sanitary sewer project. This easement request is located on the north side of Seerley Blvd. along the western edge of the District's property and the area also known as the old Ray Edwards pool site. The permanent easement request is for approximately .16 of an acre. The District would not receive any funds for the permanent easement, but the City would make improvements to the grading, seeding, install a fence on the west side of the property subject to Iowa Department of Transportation approval, as well as replace trees mutually agreed upon by both parties. The long term benefit for the District is the increase of usable green space for students, athletic activities and Cedar Falls Park and Recreation use. After a short discussion, Director Leeper moved and Director Shaw seconded the motion the Cedar Falls Community Schools Board of Education set November 28, 2016 at 7:00 p.m. as the date and time to hold a public hearing for the permanent sanitary sewer easement located at Peet Junior High. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw. Those voting "no" none. Motion carried.

Item No. 12– Approval of Bus Replacement

Mr. Nefzger reviewed the situation associated with two school buses. The first bus is a 2005 model 84 passenger bus with approximately 159,000 miles. The bus is in need of a new engine. A cost estimate to rebuild the engine would range from \$24,400 for a new short block engine or to replace the engine with a remanufactured engine would cost \$30,000. This bus is scheduled to be replaced in the summer of 2018. The second school bus is a 2001 model 65 passenger bus with approximately 149,000 miles. The bus is in need of significant body work due to rust on the underside of the bus. The estimate to replace the steel cross members is approximately \$8,750. This estimate could increase significantly once the repairs begin and the bus is looked at more closely. This bus is scheduled to be replaced in the summer of 2019. The District explored options for replacement for these two vehicles. School Bus Sales of Waterloo, Iowa have two 2014 model year 65 passenger buses that have recently return from lease. These buses have approximately 54,000 and 58,000 miles on them, respectfully. The buses are very similar to how the District would specify brand new buses. Cost is \$57,300 per bus. School Bus Sales will offer a \$1,000 trade-in for each bus described above for a net cost of \$56,300 per bus. Discussion was held on the pros and cons of purchasing two leased buses, as well as the possibility of looking out of state for replacement buses. Mr. Nefzger discussed the difficulties associated with attempting to purchase a bus that was originally manufactured for use in a state other than Iowa and the potential needs of retrofitting the bus to bring it up to State of Iowa requirements. After discussion, Director Hassman moved and Director Kenyon seconded the motion to approve the purchase of these two school buses from School bus sales. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw. Those voting "no" none. Motion carried.

Item No. 13– Superintendent's Report

Dr. Pattee reported on the following:

1. IASB Convention is November 16-17, 2016
2. The November 28, 2016 board meeting will begin at 6:00 p.m. with a work session. Board members will have a follow-up conversation of information gathered during the IASB convention.

Dr. Pattee also stated in the last 5-6 days following the election, incidents of harassment and bullying has been highlighted with several examples provided across the country. In Cedar Falls, any type of harassment/bullying is taken seriously and will not be tolerated. The District policies are very clear and they will be upheld. Administrators, counselors and teachers are working to address the isolated incidents in which we are aware of and continue to actively promote and expand our positive and safe environment throughout our District and community. Our most important asset is our ability to work together. We do request and know our parents and community will continue to be a role model for our students on how to act with respect and civility

Item No. 14 – Questions, Comments, and Concerns from Board Members

Director Shaw commented that if parents believe their students have been harassed they should talk to their building principals. If they do not feel comfortable speaking to their principal they should speak to a school board member to relay the information on.

Absentee ballots for the upcoming December 6, 2016 Physical Plant and Equipment Levy (PPEL) renewal vote are now available. Information cards concerning the need and continuation of the Levy and purposes for are now available to the community.

Director Lantz asked Dr. Pattee to provide an update on the Hansen Blue Ribbon School award. The District sent two representatives from Hansen Elementary to Washington D.C. to accept the award.

Director Leeper commented on the Cedar Falls girls' volleyball team making it to the championship match of the State volleyball tournament. There was great support from parents and students in Cedar Rapids at the State Volleyball Tournament. Director Leeper also thanked the high school staff for all the work they do for parent conferences.

Item No. 15 – Adjournment

Director Hines moved and Director Lantz seconded the motion to adjourn. Directors voting in favor of the motion Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw. Those voting "no" none. Motion carried. The meeting was adjourned at 8:03 p.m.

Secretary

President