

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 5:30 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Jeff Hassman, Susie Hines, Jeff Orvis, Eric Giddens, Sasha Wohlpart and Jenny Leeper by tele-conference. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Daniel Conrad, Director of Secondary Education, and Pam Zeigler, Director of Elementary Education. Also present Jim Skaine, Larry Wyckoff, Mark Wall and Jeff Halverson.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement.

President Coil read the following statement:

A governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body provides public access to the conversation of the meeting to the extent reasonably possible. The place of the meeting is the place in which the communication originates and the minutes of the meeting shall include a statement explaining why the meeting in person was impossible or impractical as pursuant to Iowa Code 21.8. The reason for the meeting being held by electronic means is due to personal reasons by Jenny Leeper.

Item No. 1 – Approval of the Following Consent Agenda Items:

Director Hines moved and Director Giddens seconded the motion to approve the consent agenda as presented:

1. The agenda of the October 23, 2017 Board of Education meeting
2. Approval of the October 9, 2017 Board of Education minutes
3. Approval of the bills as presented for payment as reviewed by Director Hassman
4. Quarterly Transportation Report

Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Item No. 2 – Public Comment

Jim Skaine of 2215 Clay St., Cedar Falls, addressed the Board and discussed the quality of services for Cedar Falls Community School District, City of Cedar Falls, University of Northern Iowa, and Cedar Falls Utilities. Mr. Skaine reported the Cedar Falls Community Schools has high quality teachers and facilities and Governments need to work together.

Larry Wyckoff of 4241 East Park Road, Cedar Falls addressed the Board and asked for an update on public safety vests for students on crossing guard duty in front of Southdale Elementary School as well as the maximum bond capacity of the school district.

Item No. 3 – Communications

The Cedar Falls Community School Board of Education student board liaison member, Arlo Hettle.

Mr. Hettle reported on the following:

- Upcoming food drive:
- Trunk or Treat October 29, 2017 in high school parking lot encouraging food donations
- Did not win the competition with Chick-Fil-A, but received a donation of \$500 towards food drive
- Promotion with Pizza Ranch on November 6, 2017
- Ultimate Frisbee tournament
- Powder Puff volleyball
- Cedar Falls Tiger football team made it in to State playoffs
- All State music festival auditions
- Fall play November 10 & 11, 2017 at 7:30 p.m.
 - “I Never Saw a Another Butterfly”
 - “Complete Works of William Shakespeare (Abridged)”

Item No. 4 – Secretary’s Monthly Financial Report

Mr. Nefzger reviewed with the Board the September 2017 fund balances for general, schoolhouse, student activity, and food service. President Coil stated the report would be filed subject to audit.

Item No. 5 – Informational Report: AYP and Iowa Assessments

Mr. Conrad and Ms. Zeigler reviewed the 2017 Cedar Falls Community School District Iowa Assessment results. The State of Iowa requires assessments for grades 3-8 and 11th grades. Cedar Falls Community School District assesses all students in grades 3-11. The assessment testing is administered in the spring of the school year on reading, mathematics and science. In analyzing the results, information was shared in cohort growth, which compares the percent of students in three proficiency levels (not proficient, proficient and advanced proficiency), as well as a new comparison called growth bands that compares the average individual growth within five growth band levels.

Mr. Conrad reported on the standard score proficiency ranges for not proficient, proficient and advanced proficiency in reading, mathematics and science. Additional data comparing Cedar Falls Community School District students with other schools in Central Rivers Area Education Agency and the State of Iowa in the proficiency of reading, mathematics and science in grades 3-11 over the past five school years. The same comparison was done in grades 3-11 in reading, mathematics and science in simple cohort growth that compares the percentage of growth from one year to the next year for that individual grade as it progresses throughout the school district. Another comparison is growth bands where students are categorized into one of five performance levels based on National Standard Score (NSS) and the National Percentile Rank (NPR). The average growth for students within each band is compared with the expected growth of students within that band as determined by the State of Iowa. The expected growth is the realistic growth that is expected for students within that growth band. Mr. Conrad shared the expected growth for reading, mathematics and science for grades 3-11, as well as the actual number of students who exceeded those growth areas between grades 3rd and 4th, 7th and 8th, 10th and 11th in reading, mathematics and science.

In summary, Mr. Conrad and Ms. Zeigler reported the Cedar Falls Community School students continue to out-perform students within Central Rivers Area Education Agency and the State of Iowa. The overall percent of non-proficient students continue to decrease in reading, mathematics and science. While there continues to be gaps in proficiency between sub-groups, the gap is shrinking. The focus on growth (simple cohort and growth bands) will allow staff to sort data and drill deeper into the data in analyzing student by student and skill by skill, as well as by class and building. New assessments are anticipated to be administered in the 2018-2019 school year.

Item No. 6 – Approval of Health Services Contract

Mr. Nefzger reviewed the status of the current health services contract for the District. Black Hawk County Public Health will discontinue nursing services for the District as of December 31, 2017. The District did reach out to three other firms to continue to contract nursing services, as well as looking at the possibility of returning those services back in house with District employees. One of the three firms the District contacted declined to submit a proposal. The current contract with Black Hawk County Public Health is for \$180,303, however that is for approximately 4/9th of an entire school year. The annualized amount for that contract is \$405,682. After a review of the two proposals received, it is the recommendation of the Administration to enter into a contract with Covenant Medical Center, Inc. of Waterloo, Iowa. The term of the contract is for 18 months at a cost of \$584,029. This is an annualized cost of \$389,352. The structure of the nursing services will remain unchanged with 3.5 nurses and 9 health assistants. Compensation for the employees will remain unchanged from their current rates of pay they are receiving from Black Hawk County Public Health. The current staff under the new agreement with Covenant Medical Center may be eligible for insurance and other benefits that are not available through Black Hawk County Public Health. After a question and answer period Director Orvis moved and Director Hines seconded the motion that the Board of Education of the Cedar Falls Community School District approve the Nursing Contract Agreement with Covenant Medical Center for nursing services between January 1, 2018 and June 30, 2019 as presented. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Item No. 7 – Approval of Application to SBRC for Modified Allowable Growth

Mr. Nefzger reviewed the application to the School Budget Review Committee for additional allowable growth for increased enrollment, open enrollment out, and Limited English Proficiency (LEP) instruction for students in the program beyond five years. The District is requesting additional allowable growth for 19 open enrolled out students at an amount of \$125,229. The District is also requesting allowable growth in the amount of \$11,740.96 for LEP instruction beyond five years for a total request of \$136,969.96. If the application is approved by the SBRC, the District will receive additional spending authority for the 2017-2018 school year. Director Giddens moved and Director Wohlpart seconded the motion to approve the application to the School Budget Review Committee in the amount of \$136,969.96 for modified allowable growth due to increasing student enrollment, increasing open enrollment out students and or limited English proficient instruction for students in the program beyond five years. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Item No. 8 – 10-Year PPEL Report

Dr. Pattee and Mr. Nefzger reviewed the 10-year Physical Plant and Equipment Levy (PPEL) plan and the process utilized for determining projects to be selected. Annual expenditures within the 10-year plan were developed on a weighted system to determine the prioritization of projects. The weighted system is based on a ten point scale and focuses on three areas, educational improvements, safety, and efficiency. Board members and Administration discussed different future projects within the 10-year PPEL program.

Item No. 9 – Boundary Line Presentation

Dr. Pattee reviewed the history of the boundary line committee work including a review of the boundary lines established with the upcoming new Aldrich Elementary School opening for the 2018-2019 school year. The Administration’s recommendation is to continue with the boundary lines as approved in June 2015 with one exception. The students that live west of McClain Drive, north of Orchard Drive and south of University Avenue, which are currently in the Orchard Hill attendance area were to transition to the Southdale Elementary attendance area. However, the recommendation is have those students remain in the Orchard Hill Elementary attendance area. Dr. Pattee stated there are approximately two dozen students in this area and would help with the balancing of teaching staff and use of facilities at both Southdale and Orchard Hill Elementary Schools. After discussion, Director Wohlpart moved and Director Hines seconded the motion that the Cedar Falls Community School District Board of Education reaffirm the elementary and junior high attendance boundary lines established at the Board of Education meeting on June 8, 2015 in conjunction with the opening of the new Aldrich Elementary School, with the exception of the area west of McClain Drive, north of Orchard Drive and south of University Avenue, which will remain in the Orchard Hill Elementary School attendance area. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

Item No. 10 - Board Committee Assignments

Dr. Pattee reviewed the information submitted by individual Board members for board committee assignments for the upcoming 2017-2018 school year. After a short discussion Director Hassman moved and Director Orvis seconded the motion to approve the 2017-2018 Board committee assignments as presented. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.

2017-2018 Board Committee Assignments

IASB Legislative Network	Joyce Coil, Jeff Orvis
IASB Delegate Assembly	Jeff Hassman
Career & Technical Education Advisory Council	Joyce Coil, Sasha Wohlpart
School Improvement Advisory Committee	Jeff Orvis, Sasha Wohlpart
County Conference Board	Eric Giddens
District Facility Committee	Joyce Coil, Sasha Wohlpart
District Foundation Representative	Susie Hines
Wellness Committee	Sasha Wohlpart
Board Policy Review	Jenny Leeper, Jeff Orvis, Sasha Wohlpart
District Technology Committee	Joyce Coil
World Language	Jeff Hassman, Sasha Wohlpart
Board Goal Committee	Joyce Coil, Jeff Hassman
Design Facility Committee	Joyce Coil, Eric Giddens, Jeff Hassman
Superintendent Goals Committee	Susie Hines, Sasha Wohlpart

Item No 11 - Superintendent's Report:

Dr. Pattee discussed the following:

1. IASB State Convention – November 15-17, 2017
2. November 13, 2017 Board meeting
3. November 27, 2017 Board meeting will include IASB conference follow up

Dr. Pattee reviewed the 2017-2018 student mobility report for the Cedar Falls Community School District for the 2017-2018 school year. In summary, the report stated there were a total of 498 elementary transfers, 123 junior high transfers and 95 senior high transfers for a total of 716 transfers. This includes transfers in and out of the school district.

Item No 12 – Questions, Comments and Concerns

Director Hassman stated he and Mr. Giddens attended the standard base grading meeting held at the high school and commented on questions the parents had on standard based grading. Dr. Pattee stated they will be providing additional information concerning standard base grading and additional meetings are scheduled.

Director Hines asked the Board on scheduling times to meet with parent groups throughout the District. Dr. Pattee stated it is his hope there will again be a Board goal to have a visit with every parent group throughout the District during the course of the year.

Item No 13 – Adjournment

Director Giddens moved and Director Hines seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Giddens, Hassman, Hines, Leeper, Orvis, and Wohlpart. Those voting “no” none. Motion carried.
The meeting was adjourned at 7:43 p.m.

Secretary

President