

Policy Title:

*Minutes*

Code No. **204.5**

The official minutes are to remain in the care and custody of the board secretary, but any citizen desiring to examine them may do so during the usual office hours of the Board of Education office. Copies of the minutes may also be reviewed on the district website at [www.cfschools.org](http://www.cfschools.org).

**Date of Adoption:** July 11, 1977

**Date of Revision:** January 9, 1989  
September 23, 2002  
November 13, 2006  
November 14, 2011

**Date of Review:** May 11, 2015