

The Board of Directors of the Cedar Falls Community School District in the County of Black Hawk, State of Iowa, met in regular session pursuant to the laws and rules of said Board at the City of Cedar Falls City Hall, 220 Clay Street, Cedar Falls, Iowa, at 7:00 p.m. The meeting was called to order by the President and the roll being called there were present Joyce Coil in the chair, and the following named Directors: Jeff Hassman, Susie Hines, James Kenyon, Susan Lantz, Jenny Leeper, and Doug Shaw. Others in attendance were: Dr. Andrew Pattee, Superintendent, Douglas Nefzger, Director of Business Affairs, Daniel Conrad, Director of Secondary Education, Pam Zeigler, Director of Elementary Education, and Dr. Adrian Talbot, Director of Human Resources. Also present: Beth Forcum, Larry Wyckoff, Kim Cross, Mike B., Adam Van Gorp, Scott Fenzloff, and Nicole Boleyn.

President Coil called the meeting to order and reported that we are here to focus on students and student achievement

Item No. 1 – Public Hearing: Peet Junior High Permanent Easement

President Coil reported that she had in her possession an affidavit of publication showing the notice of time and place of the public hearing for the proposed 2016 Peet Junior High School permanent easement. This notice was published in the Waterloo/Cedar Falls Courier on November 16, 2016. The Board will now hold a public hearing on this project. President Coil asked for public comments. No written or verbal comments were received. President Coil then declared the public hearing closed.

Item No. 2 – Approval of the Following Consent Agenda Items:

President Coil stated that Item 5, River Hills lease agreement will be pulled from the agenda and placed on the December agenda. Director Leeper moved and Director Kenyon seconded the motion to approve the following Board agenda with the exclusion of Item 5:

1. The agenda of the November 28, 2016 Board of Education agenda as presented.
2. Approval of the November 14, 2016 Board of Education meeting minutes as presented.
3. Approval of the bills as presented for payment as reviewed by Director Shaw
4. Human Resource Report
5. River Hills 2017 Lease agreement

**Human Resources Report
November 28, 2016**

2016-17 School Year Resignations - Recommended for Approval

Daniel Hensing	Senior High	Special Education	EOSY
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Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw. Those voting “no” none. Motion carried.

Item No. 3 – Peet Junior High “Random Acts of Kindness”

Dr. Pattee introduced students from Peet Junior High. The four student representatives described the Random Acts of Kindness video produced by Peet Junior High students. The video was then shown to the Board and to those in attendance. At the end of the presentation President Coil thanked all the presenters for their work in developing and acting out the “Random Acts of Kindness” video.

Item No. 4 – Public Comment

Dr. Pattee reminded the public that school board meetings are open meetings. An open meeting means the meeting is open to the public to observe and listen to the proceedings of the meeting. At the public comment section of the agenda time is granted for citizens to make brief statements to the Board. To make a public comment, the District needs to be notified by 4:00 p.m. the day of the Board meeting, comments will be less than 3 minutes and comments should be germane to school district business.

Larry Wyckoff of 4241 East Park Road, Cedar Falls addressed the Board and stated his concerns on the fund rising involved for the Orchard Hill safety turf for below the outdoor gym equipment. Mr. Wyckoff also commented on the scheduled Physical Plant and Equipment Levy vote for December 6, 2016.

Item No. 5 – Secretary’s Monthly Financial Report

Mr. Nefzger reviewed with the Board the October 2016 fund balances for general, schoolhouse, student activity, and food service. President Coil stated the report would be filed subject to audit.

Item No. 6 – Communications

Dr. Pattee reviewed comments made by Mr. Wyckoff concerning the Physical Plant and Equipment Levy (PPEL) stating the PPEL vote is not a tax increase. The District has had the PPEL (or similar levy) in place for 66 consecutive school years. The PPEL is used to purchase technology, transportation, other equipment, as well as building and grounds maintenance throughout the District.

Dr. Pattee stated that safety material installed under playgrounds at the various elementary schools has historically been done in partnerships with that local elementary school parent teacher organization. Directors Hines and Leeper commented that in the past the local PTA/PTO groups have entered into an agreement with the District for the installation of those pads.

High School Student Senate representative, Julie Jorgenson commented positively on the Peet Junior High student video “Random Acts of Kindness” video.

Ms. Jorgensen also reported on the following:

- Dance marathon is in the planning stages and scheduled for some time in 2017
- Student Senate members will be attending the elementary building to work on holiday activities
- Boys and Girls basketball
- State Dance contest

Item No. 7 – New Elementary School Update

Dan Channer from Struxture Architects provided an update on the elementary school construction projects. On the new elementary school he reviewed the site layout and how the traffic will flow through the site, as well as an update on the rezoning progress. Mr. Channer stated the grading package work has been completed and the contractor is working on the stabilization requirements. The geo-thermal supply well has been drilled and test pumped and is producing what is needed for the facility. Mr. Channer reviewed the floor plans of the building and explained the differences between a three section building and the alternate to construct a four section building. Mr. Channer reviewed the size and location of the storm shelter that will be a part of the new school, stated that an additional special education classroom has been added to the original design to meet the needs of that program, as well as additional square footage to the kitchen and cafeteria to meet the space needs of a four section elementary school. Final plans and document presentation will be made to the Board on December 12, 2016. Project bids will be due January 24, 2017. Additional alternates other than the six classrooms to make the school a four section building include adding a second reinjection well in the event the first well is not of sufficient capacity, changing roof membrane from a 60 mil. to 90 mil. material, concrete in lieu of rock surface for the walking trail, adding tunable lighting in the special education rooms, and increasing the warranty on the building from one year to two years. The work is scheduled to be completed in July of 2018. The costs concerning the budget are on par based on the square footage that the building has become.

Mr. Channer gave an update on North Cedar Elementary. The bid date has been moved up in to allow more time for construction of necessary spaces required for the relocation of utilities that will need to be done immediately at the start of the project. Mr. Channer gave an update on the current site plan and stated the District administration has worked with the City of Cedar Falls and the City has granted a variance to allow the remodeled North Cedar Elementary to be built within one foot of the property line on the north and west sides of the school site. The second design development meeting with staff has been completed with discussion continuing on special education and collaborative space locations. The third and final design meeting with staff is scheduled for January 10, 2017. Plans are tentatively scheduled to go out to print March 2, 2017 and bid date is tentatively scheduled for April 4, 2017.

Mr. Channer also provided an update on Orchard Hill Elementary and reviewed the updated plan of the site. The geo-thermal supply well has been drilled, but has not been test pumped. The second round of design development is scheduled for January 19, 2017 and the third and final round of design development will be scheduled sometime the week of February 14, 2017. The plans are scheduled to go out to bid in April 2017, with tentative bid date of May 2, 2017.

At the conclusion the Board thanked Mr. Channer and his team for the update.

Item No. 8 – Approval of Peet Junior High School Permanent Easement Agreement

Mr. Nefzger reviewed the easement agreement with the City of Cedar Falls for the Dry Run Creek Sanitary Sewer improvements. As a part of the easement the City of Cedar Falls will regrade, seed, replace fencing and install fence on the west side of the project subject to the Iowa Department of Transportation approval. The City will also plant trees that are mutually agreed upon and improve the overall level of the sight to increase flat space for student. After discussion, Director Lantz moved and Director Shaw seconded the motion to approve the City of Cedar Falls a temporary construction easement and a permanent easement along a portion of the west property boundary of Peet Junior High School for the Dry Run Creek Sanitary Sewer Improvement project, per the easement contract as presented Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No. 9 – Approval of North Cedar Elementary Asbestos Removal Bid

Mr. Nefzger reviewed the bids received associated with asbestos abatement in preparations for the remodeling work that will be taking place at North Cedar Elementary. Four bids were received and it is the Administration’s recommendation to accept the low bid from Advanced Environmental, Waterloo, Iowa at a cost of \$59,300. A portion of the work will be done during spring break (March 2017) with the remainder during the summer of 2017. This abatement project should remove all known remaining asbestos throughout North Cedar Elementary, but there is always a possibility of finding more asbestos during the remodeling project. Director Kenyon moved and Director Lantz seconded the motion to approve the low quote from Advanced Environmental of Waterloo Iowa for asbestos abatement at North Cedar Elementary. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No. 10 – Approval of 2017-2018 SBRC Administrative Costs – Lied Center (Bremwood Consortium)

Mr. Nefzger reviewed the School Budget Review Committee (SBRC) application request for additional allowable growth for special education administrative costs associated with the Lied Center (Bremwood Consortium) in Waverly. The request is for \$12,498.29. After discussion, Director Shaw moved and Director Hines seconded the motion to approve the application to the School Budget Review Committee in the amount of \$12,498.29 for special education administrative costs associated with Lied Center Consortium program for the 2017-18 school year as presented. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No. 11 – Approval of the Naming of New Elementary

Dr. Pattee reviewed the committees work and the final four recommended names for the naming of the new elementary. A discussion was held between the two top recommended names, Westview Elementary and Bess Streeter Aldrich Elementary. Board members shared their thoughts and inputs from data they received from community members over the past two weeks towards the naming of the new school. Dr. Pattee stated that it would be his recommendation to name the new building Aldrich Elementary in honor of Bess Streeter Aldrich. Bess Streeter Aldrich was a renowned author, born in Cedar Falls, Iowa and graduated from the Iowa State Normal School, now known as the University of Northern Iowa. After discussion, Director Kenyon moved and Director Shaw seconded the motion to approve the name of the new elementary school as Bess Streeter Aldrich Elementary. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon Lantz, Leeper, and Shaw. Those voting “no” none. Motion carried.

Item No. 12 – Superintendent’s Report

Dr. Pattee reviewed the following:

- December 12, 2016 board meeting will include an informational report on CAPS
- January 9, 2017 Board meeting
- January 11, 2017 Board/Administrative Council Retreat
- January 30, 2017 at 12:00 p.m. Special Board Meeting to accept bids for the new Aldrich Elementary School

Item No. 13 – Questions, Comments, and Concerns

Director Lantz updated the Board the first Lego League regional meeting at Peet Junior High is on Saturday December 3, 2016

Director Kenyon reported that 40 Cedar Falls Community Schools' students from 5th -9th grades made it through to Opus. One of the choirs was represented by 10% of Cedar Falls students. This is across the State of Iowa and is a compliment and honor to our fine arts and music program.

Director Leeper reinforced the communication from Dr. Pattee on the importance of renewing the Physical Plant and Equipment Levy (PPEL). Director Leeper stated she has personally experienced what a difference PPEL funds have done for students. The evolution of the District's technology program has grown and has given every student the capability to utilize the technology available on a one to one basis. This was not always equitable and available had it not been for the PPEL.

Item No. 14 – Adjournment

Director Leeper moved and Director Hassman seconded the motion to adjourn. Directors voting in favor of the motion: Coil, Hassman, Hines, Kenyon, Lantz, Leeper and Shaw. Those voting "no" none. Motion carried. The meeting was adjourned at 8:21 p.m.

Board Secretary

Board President